

<b>Programme</b>	<b>LIFELONG LEARNING</b>
<b>Subprogramme</b>	<b>ERASMUS</b>
<b>Action Category</b>	<b>MOBILITY</b>
<b>Action</b>	<b>ERASMUS Organisation of Mobility</b>
<b>Objectives and description of the action</b>	<p>This support measure concerns the organisation of the following mobility actions:</p> <ul style="list-style-type: none"> <li>• Student mobility for studies</li> <li>• Student mobility for placements</li> <li>• Staff mobility - Teaching assignments</li> <li>• Staff mobility - Staff training</li> </ul> <p>The organisation of mobility of students and staff (OM) involves creating optimal conditions, through quality support measures, for<sup>2</sup> outgoing and incoming students and staff to undertake periods of learning, training or teaching at higher education institutions or enterprises in other participating countries. HEIs receive an OM grant as management fee, whose amount depends on the number of outgoing mobilities and incoming teaching staff from enterprises. Placement consortia receive an OM grant as management fee, whose amount depends on the number of outgoing student mobilities for placements.</p> <p>Organisation of mobility may include the following non-exhaustive list of activities:</p> <ul style="list-style-type: none"> <li>• Provisions for selecting students and staff to take part in mobility activities;</li> <li>• Providing linguistic preparation for mobile students and staff;</li> <li>• Providing information and assistance to incoming and outgoing students and staff (e.g. introduction to the host institution/organisation, welcome services, academic advice to students, assistance with practical matters such as accommodation, social security, residence permits, travel, provision of tutor/mentor for incoming students);</li> <li>• Academic and organisational arrangements with partner institutions (e.g. for students, the recognition of study periods abroad; for teachers, the inclusion of courses taught in the regular programme of the host institution; arrangements for student and course assessment, etc.; this may involve visits to partner institutions holders of EUCs);</li> <li>• Visits to prospective partner institutions holders of an EUC to explore and establish inter-institutional agreements;</li> <li>• Development and use of the European Credit Transfer and Accumulation System (ECTS) and the Diploma Supplement (DS);</li> <li>• Ensuring that students are provided with the necessary agreements on their programme of study/placement and the related assessment arrangements (i.e. learning agreements, training agreements);</li> <li>• Arrangements for the monitoring of outgoing students, including visits to partner institutions or organisations;</li> <li>• Organisation of feedback from returning students and staff, and making feedback available to prospective; outgoing students and staff (this may include helping local student organisations or selected students in various departments to provide information and counselling services to outgoing or incoming students);</li> <li>• Specific arrangements to ensure the quality of student placements in enterprises.</li> <li>• Provide information and publicity about the Erasmus programme (student and staff mobility).</li> </ul>
<b>Who can benefit</b>	<ul style="list-style-type: none"> <li>- Higher education institutions which hold an Erasmus University Charter and its students and its staff</li> <li>- Placement consortia which hold an Erasmus Consortium Placement Certificate</li> </ul>
<b>Who can apply</b>	There is no application for Organisation of Mobility grants as such for higher education institutions and placement consortia. The amount of the awarded grant for Organisation of Mobility depends on the number of outgoing mobilities and the incoming mobilities of invited staff from enterprises for which a grant has been awarded and on the applicable grant tables.
<b>PRIORITIES</b>	Not applicable
<b>HOW TO APPLY</b>	Decentralised, application to be sent to the relevant National Agency for the applicant
Please consult the relevant Agency website for further information.	
<b>Selection Procedure:</b>	NA1
<b>Application Deadline(s):</b>	Not applicable
<b>Duration</b>	
<b>Minimum Duration:</b>	
<b>Maximum Duration:</b>	
<b>Comment on Duration:</b>	
<b>FINANCIAL PROVISIONS</b>	
Please consult Part I of this Guide, Chapter 4 Financial Provisions for more information.	
<b>Applicable Grant Table(s):</b>	Table 2
<b>Maximum Grant €:</b>	Not applicable
<b>Comment on Funding:</b>	

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### Part II b Explanations by Action

<b>EVALUATION AND SELECTION PROCEDURES</b> Please consult Part I of this Guide, chapter WHAT IS THE LIFECYCLE OF A PROJECT for further information about the evaluation and selection procedures <b>Eligibility Criteria</b> <b>General eligibility rules:</b> The general eligibility criteria for applications in the LLP Programme are outlined in Part I of this Guide, Chapter 3. Participating countries: please refer to Part I of this Guide, section "Which countries participate in the Programme?"	
<b>Specific eligibility rules:</b>	Applications must be submitted by bodies which are legal entities. - Student mobility for studies: The institution organising the mobility must be a higher education institution holding an Erasmus University Charter. - Student mobility for placements: The institution/organisation organising the mobility must be either a higher education institution holding an Extended Erasmus University Charter or a placement consortium holding an Erasmus Consortium Placement Certificate. - Staff mobility for teaching assignments and staff training: The institution organising the mobility (including inviting teaching staff from enterprises) must be a higher education institution holding an Erasmus University Charter.
<b>Minimum number of Countries:</b>	Not applicable
<b>Minimum number of Partners:</b>	Not applicable
<b>Comment on participants:</b>	
<b>Award criteria</b>	
<b>CONTRACTING PROCEDURES</b>	
<b>Probable sending date of pre-information on the results of the selection process</b>	<a href="#">See NA website</a>
<b>Probable sending date of agreement to the beneficiaries</b>	<a href="#">See NA website</a>
<b>Probable starting date of the action</b>	<a href="#">See NA website</a>

