



Erasmus+ Programme

Inter-Institutional Agreement (iia) Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

The Agreement is valid for (please mark the appropriate box below)

☒ **2018/19 to 2020/21** (with an annual option to discontinue or amend the agreement)

☐ **2018/19 to** _____ (including the last academic year with an annual option to discontinue or amend the agreement)

☐ **2018/19 only**

The institutions named below agree to cooperate for the exchange of students, doctorate students and/or staff in the context of the Erasmus+ programme. This Inter-Institutional Agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of the ECHE in all aspects related to the organisation and management of the mobility.

A. Information about partner institutions

Name of the institution	Erasmus code+ ECHE no.	Contact details (address, email, phone)
Universität Leipzig	D LEIPZIG01 ECHE no: 29687	Dr.SvendPoller (Institutional Coordinator) International Centre Goethestraße 6, 04109 Leipzig, Germany erasmus.agreements@zv.uni-leipzig.de phone: +49 341 97 32020 www.uni-leipzig.de
Collaborating department		
Faculty for Physics and Geosciences Institute for Geography		Dr. Alejandro Armas-Díaz (Departmental Coordinator) Johannisallee 19a, 04103 Leipzig, Germany intergeo@rz.uni-leipzig.de phone: +49 341 97 32974, fax: +49 341 97 32799
Name of the institution	Erasmus code + ECHE no.	Contact details (address, email, phone)
Harokopio University	G KALLITH01	<u>Institutional Coordinator</u> Prof. Dr.G .Dedousis Harokopio University 70 El. Venizelou Str., Kallithea- Athens Post Box: 17671 dedousi@hua.gr phone: +30-2109514304
Collaborating department		
Department of Geography		<u>Departmental Coordinator</u> Lecturer George Mavrommatis Department of Geography Harokopio University

		70 El. Venizelou Str., Kallithea- Athens Post Box: 17671 gmavrommatis@hua.gr phone: +30-2109514759
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B. Mobility numbers per academic year

If the agreement is signed for more than one academic year the partners commit to communicate any amendment in the mobility data or in the application process by no later than **1st February** in the preceding academic year.

Student Mobility

FROM	TO	Subject area code [ISCED]	Subject area/ Study Programme	no. of students per study cycle			max. duration per person (semester <input type="checkbox"/> max. 6 months year <input type="checkbox"/> max. 12 months)
				1 st BA	2 nd MA	3 rd D	
G	DE	0532	Geography	2	2	1	<input type="checkbox"/> semester <input type="checkbox"/> year
DE	G	0532	Geography	2	2	1	<input type="checkbox"/> semester <input type="checkbox"/> year

Additional information (e.g. special admission requirements):

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Staff Mobility for teaching

FROM	TO	Subject area code [ISCED]	Subject area/ Study programme	no. of staff [2 days to 2 months as agreed in individual work plan, minimum 8h/week]
G	DE	0532	Geography	1
DE	G	0532	Geography	1

C. Required language skills for students

Receiving institution	Subject area/ Study programme	Language of instruction	Required level ¹
D LEIPZIG01	Geography	German	BA: B1 MA & PHD: B2
GKALLITH01	Geography	Greek/English	Greek (B1)/English (B2)

¹ Language requirements as described by the Common European Framework of Reference for Languages (CEFR) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Required language skills for teachers

Receiving institution	Subject area/ Study programme	Language of instruction	Required level ²
D LEIPZIG01	Geography	German/English	An adequate ability in the teaching language is expected
G KALLITH01	Geography	Greek/English	C1 OR An adequate ability in the teaching language is expected

D. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D LEIPZIG01	Cf. Data Sheet	
G KALLITH01	Nomination deadline May 31 Application deadline June 30	Nomination deadline October 31 Application deadline November 30

Please follow the admission procedure on: <http://international.univ-tours.fr/exchanges>

- D LEIPZIG01:** As a receiving institution will send its acceptance decision within **6 weeks** after the deadline.

G KALLITH01: As a receiving institution will send its acceptance decision within **5 weeks** after the deadline.
- D LEIPZIG01:** A Transcript of Records will be issued by the receiving institution no later than **8 weeks** after the assessment period has finished at the receiving HEI.

G KALLITH01: A Transcript of Records will be issued by the receiving institution no later than **6 weeks** after the assessment period has finished at the receiving HEI.
- Termination of the agreement**

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

² Language requirements as described by the Common European Framework of Reference for Languages (CEFR) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E.Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide³. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

G KALLITH 01 : <http://www.erasmus.hua.gr/index.php/en/grading-systems>

GREEK GRADING SYSTEM	
Undergraduate studies (=1 st cycle of study)	Post-graduate studies (=2 nd cycle of study)
A.1.1.1 Local Grades for Individual Courses 10/10 – 5/10 = successful performance 4/10 – 0/10 = Fail	A.1.1.2 Local Grades for Individual Courses 10/10 – 6/10 = successful performance 5/10 – 0/10 = Fail

D LEIPZIG01: Cf. Data Sheet

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D LEIPZIG01	Cf. Data Sheet	
G KALLITH01		Dept. of International & Public Relations, Erasmus office kbarda@hua.gr erasmus@hua.gr T:+30 2109549524, 525 Hellenic Republic –Ministry of Foreign Affairs http://www.mfa.gr/en/visas

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

³ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D LEIPZIG01	Cf. Data Sheet	
G KALLITH01	Department of Academic Affairs –Students' care: Mrs. Aspasia Karamitsou, tacad.foitmer@hua.gr T:+30 2109549110 http://www.hua.gr/index.php/en/healthcare European Health Insurance Card: http://ec.europa.eu/social/main.jsp?catId=509&langId=en	

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



Information and assistance can be provided by the following persons and information sources:

Our institution offers accommodation in student halls of residence to exchange students coming from our partner institutions. Ten university halls are located throughout town. They are managed by the CROUS d'Orléans-Tours (please find the link below).

Students can also apply for accommodations with private owners; *if so, students must find the accommodation on their own*. They can visit the studapart's website, the University of Tours platform for private housing (please find the link below).

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D LEIPZIG01	Cf. Data Sheet	
G KALLITH01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: tacad.foitmer@hua.gr	http://www.hua.gr/index.php/en/housing advice: http://eclass.hua.gr/courses/UNI111/ http://www.esngreece.gr/ http://www.stayinathens.com/

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date [dd/mm/yyyy]	Signature and Stamp
D LEIPZIG01	Dr. Svend Poller, Director of the International Centre	02/02/2018	  UNIVERSITÄT LEIPZIG International Centre Goethestraße 6 • 04109 Leipzig Germany Tel: +49 341 973 2020 Fax: +49 341 973 2040 aad@uni-leipzig.de http://www.uni-leipzig.de/iaa
G KALLITH01	Prof. Katia Lazaridi Vice Rector of Academic Affairs & International Relations	12/2/2018	