



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement

2014/ 2015 - 2020/ 2021<sup>2</sup>  
between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
Harokopio University	G KALLITH01	<b>Departmental Coordinator:</b> Lecturer George Mavrommatis Department of Geography Harokopio University <a href="mailto:georgemavromatis@msn.com">georgemavromatis@msn.com</a> T.: +30 2109549148	<a href="http://www.hua.gr">www.hua.gr</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<b>Institutional Coordinator:</b> Prof. G. Dedousis Harokopio University Email: <a href="mailto:dedousi@hua.gr">dedousi@hua.gr</a> T.: +30 2109549304	
<b>UNIVERSITY OF DEFENCE</b> Kounicova 65, 662 10Brno, Czech Republic  <b>Faculty of Military Leadership</b>  <b>Faculty of Military Technology</b>	CZ BRNO10	<b>Erasmus+ Institutional Coordinator:</b> Ing. Hana VLACHOVÁ, Ph.D. <a href="mailto:hana.vlachova@unob.cz">hana.vlachova@unob.cz</a> +420 973 442213  <b>Erasmus+ faculty coordinator</b> Mgr. Aleš BINAR, Ph.D. <a href="mailto:ales.binar@unob.cz">ales.binar@unob.cz</a> +420 973 443705  <b>Erasmus+ faculty coordinator</b> COL doc. Ing. Vlastimil MALÝ, CSc. <a href="mailto:vlastimil.maly@unob.cz">vlastimil.maly@unob.cz</a> +420 973 444 972 Fax: +420 973 443 393	<a href="http://www.unob.cz">http://www.unob.cz</a>
[...]			

## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle 1 <sup>st</sup> / 2 <sup>nd</sup> or 3 <sup>rd</sup> *	Number of student mobility periods  Student Mobility for Studies Student Mobility for Traineeships *  [total number of months of the study periods for 1 ac. year*]	
G KALLITH01	CZ BRNO10	05	Natural sciences, mathematics and statistics	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	10 months (2 students)	12 months (2 students)
CZ BRNO10	G KALLITH01	05	Natural sciences, mathematics and statistics	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	10 months (2 students)	12 months (2 students)

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject area code *	Subject area name *	Number of staff mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	[ISCED]		Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration *]	
G KALLITH01	CZ BRNO10	05	Natural sciences, mathematics and statistics	5 days	5 days
CZ BRNO10	G KALLITH01	05	Natural sciences, mathematics and statistics	5 days	5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
G KALLITH01		Greek	English	B1 in Greek or B2 in English	English B2
CZ BRNO10	All	EN	Czech	B1/B2 English	B2 English

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

## D. Additional requirements

### G KALLITH01:

- Related to STA - incoming: First contact before the mobility and the related arrangements should be done with the HUA's Faculty closer to the taught topic(s) or with the ECTS – ERASMUS Departmental Co-ordinator.
- Related to STT - incoming: First contact before the mobility and the related arrangements should be done either with the HUA's Faculty closer to the training topic, or with the ECTS – ERASMUS Departmental Co-ordinator, in case of Faculty's training, and with the ERASMUS Office, for administrative personnel.

Harokopio University welcomes disabled students and staff. The Departmental Co-ordinator should be informed by the partner about the support needs of a disabled student or member of staff three (3) weeks before the Application deadline.

**University of Defence:** Information available at: [www.unob.cz](http://www.unob.cz)

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
G KALLITH01	May, the 1 <sup>st</sup>	November, the 15 <sup>th</sup>
CZ BRNO10	August	January

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks, provided the documents are complete.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."



## F. Information

### 1. Grading systems of the institutions

**G KALLITH01** – <http://www.erasmus.hua.gr/index.php/en/grading-systems>

**CZ BRNO10:**

ECTS grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT – outstanding performance with only minor errors
B	25	VERY GOOD – above the average standard but with some errors
C	30	GOOD – generally sound work with a number of notable errors
D	25	SATISFACTORY – fair but with significant shortcomings
E	10	SUFFICIENT – performance meets the minimum
FX	-	FAIL – some more work required before the credit can be awarded
F	-	FAIL – considerable further work is required
Z		CREDITED – fulfilled all requirements irrespective of A-E classification

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KALLITH01	Dept. of International and Public Relations, ERASMUS OFFICE Dr. E. DURIE, <a href="mailto:edurie@hua.gr">edurie@hua.gr</a>    <a href="mailto:erasmus@hua.gr">erasmus@hua.gr</a> T.: +30 210 9549330    F.: +30 210 9577050	Hellenic Republic-Ministry of Foreign Affairs <a href="http://www.mfa.gr/en/visas/">http://www.mfa.gr/en/visas/</a>
CZ BRNO10	Ing. Stanislav PORÁN <a href="mailto:stanislav.poran@unob.cz">stanislav.poran@unob.cz</a> +420 973 442872	<a href="http://www.unob.cz/en/study/Pages/students_mobility.aspx">http://www.unob.cz/en/study/Pages/students_mobility.aspx</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KALLITH01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: <a href="mailto:tacad.foitmer@hua.gr">tacad.foitmer@hua.gr</a>	<a href="http://www.hua.gr/index.php/en/healthcare">http://www.hua.gr/index.php/en/healthcare</a> European Health Insurance Card : <a href="http://ec.europa.eu/social/main.jsp?catId=509&amp;langId=en">http://ec.europa.eu/social/main.jsp?catId=509&amp;langId=en</a>
CZ BRNO10	Ing. Stanislav PORÁN <a href="mailto:stanislav.poran@unob.cz">stanislav.poran@unob.cz</a> +420 973 442872	<a href="http://www.unob.cz/en/study/Pages/students_mobility.aspx">http://www.unob.cz/en/study/Pages/students_mobility.aspx</a>



#### 4. Housing

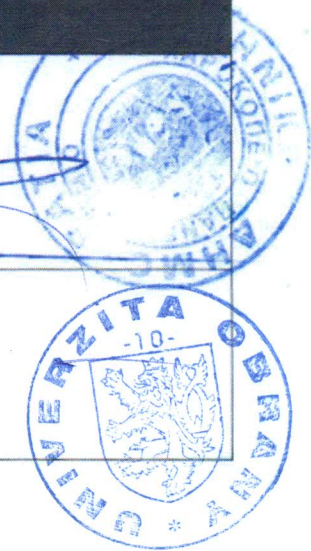
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KALLITH01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: <a href="mailto:tacad.foitmer@hua.gr">tacad.foitmer@hua.gr</a>	<a href="http://www.hua.gr/index.php/en/housing">http://www.hua.gr/index.php/en/housing</a> advice: <a href="http://eclass.hua.gr/courses/UNI111/">http://eclass.hua.gr/courses/UNI111/</a> <a href="http://www.esngreece.gr/">http://www.esngreece.gr/</a> <a href="http://www.stayinathens.com/">http://www.stayinathens.com/</a>
CZ BRNO10	Erasmus+ contact persons for students, teaching and staff mobility  <b>Faculty of Military Leadership:</b> Mgr. Aleš BINAR, Ph.D. <a href="mailto:ales.binar@unob.cz">ales.binar@unob.cz</a> +420 973 443705  <b>Faculty of Military Technology</b> Col doc. Ing. Vlastimil MALÝ, CSc. <a href="mailto:vlastimil.maly@unob.cz">vlastimil.maly@unob.cz</a> Phone: +420 973 444 972	<a href="http://www.unob.cz/en/study/Pages/students_mobility.aspx">http://www.unob.cz/en/study/Pages/students_mobility.aspx</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
G KALLITH01	<b>Prof. Evangelia Georgitsoyanni</b>  Vice-Rector of Academic Affairs and Personnel	14.01.2015	
CZ BRNO10	<b>BG Prof. Ing. Bohuslav PRIKRYL, Ph.D.</b> Rector-Commandant	17. 02. 2015	



<sup>7</sup> Scanned signatures are accepted