



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹	Website
Bauhaus-Universität Weimar Geschwister-Scholl-Str. 15 D-99423 Weimar Germany	D WEIMAR 01	Dr. Muriel K Helbig Tel: +49 3643 582364 Fax: +49 3643 582375 Mail: international-cooperation@uni-weimar.de	www.uni-weimar.de
Harokopio University El. Venizelu Ave. 70 GR – 176 71 Kallithea Greece	G KALLITH 01	Institutional Coordinator Prof. Dr. G. Dedousis Harokopio University Email: dedousi@hua.gr T.: +30 2109549304	www.hua.gr

Institution	Nomination / Application	Academic
D WEIMAR 01	Evelyn Beyer Geschwister-Scholl-Str. 15 D-99423 Weimar Tel: +49 3643 582362 Fax: +49 3643 582375 Mail: evelyn.beyer@uni-weimar.de	Faculty of Civil Engineering Prof. Dr.-Ing. Eckhard Kraft Phone: +49 3643 584621 Email: eckhard.kraft@uni-weimar.de
G KALLITH 01	Dept. of International & Public Relations – ERASMUS Office erasmus@hua.gr T.: +30 2109549330 – F.: +30 2109577050	Department of Geography Prof. Katia Lasaridi Tel: +30 210 9549 164 Mail: klasaridi@hua.gr

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods
D WEIMAR 01	G KALLITH 01	582 / (07 ISCED- F)	Environmental Sciences/ Geography	1 st , 2 nd , 3 rd	1 student x 5 months = 5 months
G KALLITH 01	D WEIMAR 01	582 / (07 ISCED- F)	Environmental Sciences/ Geography	1 st , 2 nd , 3 rd	1 student x 5 months = 5 months

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
D WEIMAR 01	G KALLITH 01	582 / 07 ISCED- F)	Environmental Sciences	1 staff member x 5 hours	1 staff member x 5 days
		345 (041 ISCED-F)	Administration		
G KALLITH 01	D WEIMAR 01	582 / 07 ISCED- F)	Environmental Sciences	1 staff member x 5 hours	1 staff member x 5 days
		345 (041 ISCED-F)	Administration		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction	Recommended language of instruction level	
			Student Mobility for Studies	Staff Mobility for Teaching
D WEIMAR 01		German	A1	---
		English	B2	B2
G KALLITH 01		Greek	B1	--
		English	B2	B2

Comments on Language Skills	
D WEIMAR 01	Language requirements are recommendations. It is required that students participate in a German language intensive course free of charge at Bauhaus-Universität Weimar. www.uni-weimar.de/incoming www.uni-weimar.de/en/university/structure/central-university-facilities/language-centre/
G KALLITH 01	----

D. Additional requirements

Institution [Erasmus code]	Contact details/Website for information
D WEIMAR 01	Special needs: www.uni-weimar.de/en/university/studies/advising-and-consultation-services/studying-with-a-handicap/
G KALLITH 01	<ul style="list-style-type: none"> Related to STA - incoming: First contact before the mobility and the related arrangements should be done with the HUA's Faculty closer to the taught topic(s) or with the ECTS – ERASMUS Departmental Co-ordinator. Related to STT - incoming: First contact before the mobility and the related arrangements should be done either with the HUA's Faculty closer to the training topic, or with the ECTS – ERASMUS Departmental Co-ordinator, in case of Faculty's training, and with the ERASMUS Office, for administrative personnel. <p>Harokopio University welcomes disabled students and staff. The Departmental Co-ordinator should be informed by the partner about the support needs of a disabled student or member of staff three (3) weeks before the Application deadline.</p>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
D WEIMAR 01	15. 06.	15. 12.
G KALLITH 01	1.05	15.11

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement: In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Institution [Erasmus code]	Contact details/Website for information
D WEIMAR 01	www.uni-weimar.de/incoming
G KALLITH 01	http://www.erasmus.hua.gr/index.php/en/grading-systems

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details [email, phone]	Website for information
D WEIMAR 01	Mail: evelyn.beyer@uni-weimar.de Tel: +49 3643 582362	www.uni-weimar.de/incoming www.uni-weimar.de/win
G KALLITH 01	Dept. of International and Public Relations, ERASMUS OFFICE Dr. E. DURIE, edurie@hua.gr erasmus@hua.gr T.: +30 210 9549330 F.: +30 210 9577050	Hellenic Republic-Ministry of Foreign Affairs http://www.mfa.gr/en/visas/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details [email, phone]	Website for information
D WEIMAR 01	Mail: evelyn.beyer@uni-weimar.de Tel: +49 3643 582362	www.uni-weimar.de/incoming
G KALLITH 01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: tacad.foitmer@hua.gr	http://www.hua.gr/index.php/en/healthcare European Health Insurance Card : http://ec.europa.eu/social/main.jsp?catId=509&langId=en

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details [email, phone]	Website for information
D WEIMAR 01	Studentenwerk Thüringen Mail: wef@stw-thueringen.de Tel: +49 361 7371821	www.stw-thueringen.de/english/housing/wohnen.html www.uni-weimar.de/en/university/international/to-weimar/erasmus-and-exchange-studies/accommodation/
G KALLITH 01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: tacad.foitmer@hua.gr	http://www.hua.gr/index.php/en/housing advice: http://eclass.hua.gr/courses/UNI111/ http://www.esngreece.gr/ http://www.stayinathens.com/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
D WEIMAR 01	Dr. Muriel K Helbig Head of International Relations	17.03.2014	
G KALLITH 01	Prof. Evangelia Georgitsoyanni Vice-Rector of Academic Affairs and Personnel	19.03.2014	



²Scanned signatures are accepted

