



Erasmus + Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2017

between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Harokopio University	G KALLITH01	<p>Departmental Coordinator: Assist. Prof. Stamatis Kalogirou Department of Geography Harokopio University skalo@hua.gr T.: +30 2109549163</p> <p>Institutional Coordinator: Prof. Dr. G. Dedousis Harokopio University Email: dedousi@hua.gr T.: +30 2109549304</p>	www.hua.gr
Université Paris-Est Créteil Val-de-Marne UPEC 61 av. du général de Gaulle 94010 Créteil Cedex FRANCE	F PARIS012	<p>Professor coordinator: ESTEBANEZ Jean Jean.estebanez@u-pec.fr</p> <p>International affairs officer RONACH Vincent international-llsh@u-pec.fr</p>	<p>Faculty of Humanities and Human Sciences</p> <p>http://lettres-sh.u-pec.fr/faculte-des-lettres-langues-et-sciences-humaines-342062.kjsp?RF=LSH</p> <p>Learning French</p> <p>http://www.en.u-pec.fr/learning-french-377409.kjsp?RH=1280326443843&RF=1280326888715</p>

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Student Mobility numbers⁴ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 st cycle, or undergra duate]	Study cycle [2 nd cycle or postgra duate]	Study cycle [phd or doctoral cycle]	Number of student	Duration of stay for each students [number of months]
G KALLITH01	F PARIS012	4431- Geography, geology	X	X		3	10
F PARIS012	G KALLITH01	4431- Geography, geology	X	X		3	10

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Avarage duration in weeks (minimum of teaching hours required: 5)
G KALLITH01	F PARIS012	4431	Geography, geology	1	1
F PARIS012	G KALLITH01	4431	Geography, geology	1	1

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level:

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

					B2]
G KALLITH01		Greek	English	B1 in Greek or B2 in English	English B2
F PARIS012		French	English	B2	B2/C1

E. Additional requirements

F PARIS012:

Incoming student: The original learning agreement (no copy is accepted) with the exams done by the student can be given or sent directly to him/her OR to the International Relations and Mobility Office of the student university.

For all other information, the student can get in touch the person in charge of the International affairs at the Faculty.

Outgoing student: The Learning Agreement or the changed Learning Agreement has to be given to the French student who will submit it to the approval of the professor coordinator of his/her mobility.

Students and Staff with disabilities:

<http://www.u-pec.fr/etudiant/vie-etudiante/etudes-et-handicap/accompagnement-des-etudiants-handicapes-282099.kjsp?RH=WEB-FR>

G KALLITH01:

- Related to STA - Incoming: First contact before the mobility and the related arrangements should be done with the HUA's Faculty closer to the taught topic(s) or with the ECTS - ERASMUS Departmental Co-ordinator.
- Related to STT - incoming: First contact before the mobility and the related arrangements should be done either with the HUA's Faculty closer to the training topic, or with the ECTS - ERASMUS Departmental Co-ordinator, in case of Faculty's training, and with the ERASMUS Office, for administrative personnel.

Harokopio University welcomes disabled students and staff. The Departmental Co-ordinator should be informed by the partner about the support needs of a disabled student or member of staff three (3) weeks before the Application deadline.

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
G KALLITH01	May, the 1 st	November, the 15 th
F PARIS012	May, 31 st	November, 15 th

F PARIS012:

2. The UPEC will send a detailed Erasmus nomination list by e-mail or with another modality to nominate Erasmus students from F PARIS012 (such as online nominations, e-nomination, etc...).

3. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to relint@u-pec.fr) or with another modality to nominate Erasmus students from F PARIS012 (such as online nominations, e-nomination, etc...).

4. The F PARIS012 will send its decision (information package) within 8 weeks at the maximum from the reception of the nominations.

5. Erasmus incoming student at UPEC has to collect the Transcript of Records before leaving the UPEC; otherwise the Transcript of Records will be issued and sent it to the personal post address of the student or to his university.

6. Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party will depend on each faculty.

G. Information

1. Grading systems of the institutions

The link to our webpage is

Institution [Erasmus code]	WEB PAGE
G KALLITH01	http://www.erasmus.hua.gr/index.php/en/grading-systems
F PARIS012	http://www.u-pec.fr/

F PARIS012:

Local grade (note/barème) : scale from 0 to 20.

20 means:	best mark (admis)
10 means:	just passed (admis)
0 to <10 means:	fail (ajourné)

If an examination exam has not been taken, the result is "défaillant"

Local Grade for degrees (mention au diplôme)	In French	In English
16 to 20	TRES BIEN	EXCELLENT
14 to <16	BIEN	VERY GOOD
12 to <14	ASSEZ BIEN	GOOD
10 to <12	PASSABLE	SUFFICIENT

Even if grades are awarded on a scale of 0-20, the tradition is such that grades higher than 16/20 are very rare. Passes with High Honors (15-16/20) are also relatively few in number.
The University does not calculate rank in class.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KALLITH01	Dept. of International and Public Relations, ERASMUS OFFICE Dr. E. DURIE, edurie@hua.gr erasmus@hua.gr T.: +30 210 9549330 F.: +30 210 9577050	Hellenic Republic-Ministry of Foreign Affairs http://www.mfa.gr/en/visas/
F PARIS012	Thomas OKON Incoming student officer, relint@u-pec.fr	http://www.u-pec.fr/

3. Insurance

F PARIS012:

Non Eu students can get a private insurance during his registration at UPEC for the study period.

Eu students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

G KALLITH01	Dept. of International and Public Relations, ERASMUS OFFICE Dr. E. DURIE, edurie@hua.gr erasmus@hua.gr T.: +30 210 9549330 F.: +30 210 9577050	Hellenic Republic-Ministry of Foreign Affairs http://www.mfa.gr/en/visas/
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4. Housing

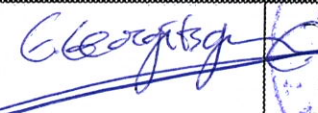



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KALLITH01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: tacad.foitmer@hua.gr	http://www.hua.gr/index.php/en/healthcare European Health Insurance Card : http://ec.europa.eu/social/main.jsp?catId=509&langId=en
F PARIS012	Thomas OKON Incoming student officer, relint@u-pec.fr	http://www.u-pec.fr/

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

Institution [Erasmus code]	Name, function	Date	Signature ⁶	stamp
G KALLITH01	Prof. Evangelia Georgitsoyanni Vice-Rector of Academic Affairs and Personnel	14.04.2014		
F PARIS012	Assita SIDIBE Erasmus Institutional Coordinator assita.sidibe@u-pec.fr	11.04.14		

⁶ Scanned signatures are accepted