Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional[1] agreement 2014-20[21][2]
between programme countries
[Minimum requirements][3]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[4] (email, phone)	Website (eg. of the course catalogue)
University of Calabria Dipartimento di Scienze Politiche e Sociali	ICOSENZA01	**Institutional Coordinator:** Dr. Franca Leonora Morrone Sector for LLP/Erasmus, Via P. Bucci, I 87036 Arcavacata di Rende-Italy, Tel.: +39 0984 492297, Fax: +39 0984 493624 international@unical.it; socrates@unical.it Incoming Erasmus students: porchia@unical.it **Academic Contact:** Dr. Vincenzo Fortunato Dr.ssa Alessandra Corrado Dipartimento di Scienze Politiche e Sociali vincenzo.fortunato@unical.it Tel.: +39 0984 492534 a.corrado@unical.it Tel.: +39 0984 492514	http://www.unical.it/ects http://uriunical.aspidea.it/en http://www.unical.it/portale/strutture/dipartimenti_240/dsps/
Harokopio	G KALLITH01	**Institutional coordinator:**	www.hua.gr

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[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

[4] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| University | | Prof. G. Dedousis Harokopio University
Email: dedousi@hua.gr
T.: +30 2109549304

Departamental coordinator:

Lecturer George Mavrommatis
 Department of Geography
Harokopio University
georgemavromatis@msn.com
T.: +30 2109549148

Contact Person:
Prof. Apostolos Papadopoulos,
Department of Geography
Harokopio University
T.: +30 2109549318
apospapa@hua.gr | |
| *[...]* | | | |

B. Mobility numbers[5] per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* *[ISCED]*	*Subject area name* *	*Study cycle* *[short cycle, 1st, 2nd or 3rd]* *	Number of student mobility periods	
					Student Mobility for Studies *[total number of months of the study periods or average duration*]*	*Student Mobility for Traineeships* *
I COSENZA01	G KALLITH01	031*	Social and behavioral sciences	1st, 2nd, 3rd	2 x 6m each (12 months total)	1 (period to be agreed)
G KALLITH01	I COSENZA01	031*	Social and behavioral sciences	1st, 2nd, 3rd	2 x 6m each (12 months total)	1 (period to be agreed)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

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[5] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*

http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

*Isced 2013

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I COSENZA01	G KALLITH01	031*	Social and behavioral sciences	1 x 5 days	
G KALLITH01	I COSENZA01	031*	Social and behavioral sciences	1 x 5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language of instruction level[6]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
ICOSENZA01		Italian		Minimum level B1-No certificate required	To be agreed
G KALLITH01		Greek	English	B1 in Greek or B2 in English	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

 [To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

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[6] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

I COSENZA01:
A pickup service upon arrival is offered for all international students who request it by ESN http://www.esn.org/content/section-information?id=IT-COSE-ESN who will accompany students for the first week in university structures and introduce them to different people and aspects of being a student at the University of Calabria. More information can be found at http://www.unical.it/portale/portaltemplates/view/view_ects.cfm?34289 .
Language courses: in the Language Centre at the University of Calabria Italian Language Courses to non-native speakers of Italian are organised before the beginning of each semester.
http://www.unical.it/portale/portaltemplates/view/view_ects.cfm?34288.
For more information send an e-mail to porchia@unical.it.
The University of Calabria welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with request for proper housing facilities and other special arrangements please contact the Erasmus Incoming Officer porchia@unical.it

G KALLITH01

- Related to STA - incoming: First contact before the mobility and the related arrangements should be done with the HUA's Faculty closer to the taught topic(s) or with the ECTS – ERASMUS Departmental Co-ordinator.

- Related to STT - incoming: First contact before the mobility and the related arrangements should be done either with the HUA' s Faculty closer to the training topic, or with the ECTS – ERASMUS Departmental Co-ordinator, in case of Faculty's training, and with the ERASMUS Office, for administrative personnel.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I COSENZA01	30th June	30th November
G KALLITH01	May, the 1st	November, the 15th

[to be adapted in case of a trimester system]*

I COSENZA01: Once students have been selected and nominated by their home universities for an academic exchange stay at the UNICAL, they must fill in the online Application Form at the site http://unical.llpmanager.it/incoming/ and send in their LA as indicated at the previous web site

The accepted students will receive a communication for admission at UNICAL through e-mail together with the scanning of the signed LA

The UNICAL will send the **decision** within a maximum of 4 weeks after the closing date of the application period.

A **Transcript of Records** will be issued by the receiving institution no later than 5 weeks after the mobility period has finished at the receiving HEI.

Termination of this Agreement, or amendments to it, can be made annually, if communicated before September 30th and will only take effect as of September 30th of the following academic year. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

G KALLITH01*:*

2. The receiving institution will send its decision within [4] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should*

normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide[7]. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

I COSENZA01:
Exams are certified according to the local grading system, which is a 30-point scale (marks range from 18/30, minimum mark to pass, to 30/30 cum laude), also the ECTS /CFU credits are indicated for the exams passed successfully. Credits reflect the quantity, while grades assess the quality of the completed work. In order to simplify the procedure of comparing and transferring grades, in a transparent way, from the University of Calabria to other European Universities and vice versa, grading tables are used. These include the percentage of students that, over the duration of the degree courses, have received "local grades" for each degree program or group of homogeneous programs offered by exchanging Universities. Grading tables have been organised according to Erasmus general ISCED subject codes.
For grading tables link at http://www.unical.it/portale/portaltemplates/view/view_ects.cfm?34454

G KALLITH01 – http://www.erasmus.hua.gr/index.php/en/grading-systems

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I COSENZA01	porchia@unical.it	http://www.unical.it/ects
G KALLITH01	Dept. of International and Public Relations, ERASMUS OFFICE Dr. E. DURIE,	Hellenic Republic-Ministry of Foreign Affairs http://www.mfa.gr/en/visas/

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[7] http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

	edurie@hua.gr || erasmus@hua.gr T.: +30 210 9549330 || F.: +30 210 9577050	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I COSENZA01	porchia@unical.it	http://www.unical.it/portale/portalmedia/2013-05/Insurance1.pdf
G KALLITH01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: tacad.foitmer@hua.gr	http://www.hua.gr/index.php/en/healthcare European Health Insurance Card : http://ec.europa.eu/social/main.jsp?catId=509&langId=en

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I COSENZA01	porchia@unical.it Erasmus Student Network Cosenza	http://www.unical.it/portale/portalmedia/2013-05/accommodation1.pdf. http://www.esn.org/content/section-information?id=IT-COSE-ESN
G KALLITH01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email:	http://www.hua.gr/index.php/en/housing advice: http://eclass.hua.gr/courses/UNI111/ http://www.esngreece.gr/ http://www.stayinathens.com/

	tacad.foitmer@hua.gr	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives, or delegates e.g. Faculty deans, Institutional Coordinators)

Institution [Erasmus code]	Name, function	Date	Signature[8]
I COSENZA01	**Dr. Franca Leonora Morrone** Erasmus Institutional Coordinator		Franca L. Morrone
G KALLITH01	Prof. Evangelia Georgitsoyanni Vice-Rector of Academic Affairs and Personnel	5.2.2015	Georgits

[8] Scanned signatures are accepted