



UNIVERSITY OF HELSINKI

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2018/2019 - 2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Helsinki  Faculty: Science Department: Geosciences and Geography Subject: Geography	SF HELSINK01	Contact person of this agreement:  Dept. Coordinator Ms Janna Koivisto <a href="mailto:studentexchange@helsinki.fi">studentexchange@helsinki.fi</a> +358 2941 57156 / +358 2941 22 401  Erasmus Institutional Coordinator: Ms Mari Lauri <a href="mailto:studentexchange@helsinki.fi">studentexchange@helsinki.fi</a> +358 2941 22935	<a href="https://www.helsinki.fi/en">https://www.helsinki.fi/en</a>  <a href="https://www.helsinki.fi/en/studying/how-to-apply/exchange-studies">https://www.helsinki.fi/en/studying/how-to-apply/exchange-studies</a>  <a href="https://www.helsinki.fi/en/studying/new-students/courses-in-english">https://www.helsinki.fi/en/studying/new-students/courses-in-english</a>
Harokopio University	G KALLITH01	<u>Departmental Coordinator:</u> Lecturer George Mavrommatis	<a href="http://www.hua.gr">www.hua.gr</a>

		Department of Geography Harokopio University <a href="mailto:gmavrommatis@hua.gr">gmavrommatis@hua.gr</a> T: +30210 9549148 Institutional Coordinator Prof.Dr.G Dedousis Harokopio University <a href="mailto:dedousi@hua.gr">dedousi@hua.gr</a> T:+30210 9549304	<a href="https://eclass.hua.gr/courses/UNI111/">https://eclass.hua.gr/courses/UNI111/</a>
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## B. Mobility numbers per academic year

The partners commit to amend the tables below in case of changes in the mobility data by:

SF HELSINK01: no later than 15th of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED 2013]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
SF HELSINK01	G KALLITH01	0532	Earth Sciences: Geography	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	10 (2 student x 5 months)	to be decided
G KALLITH01	SF HELSINK01	0532	Earth Sciences: Geography	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 /10 months	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED 2013]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
SF HELSINK01	G KALLITH01	0532	Earth Sciences: Geography	1/7	To be decided
G KALLITH01	SF HELSINK01	0532	Earth Sciences: Geography	1/7	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies <i>Minimum recommended level: B1</i>	Staff Mobility for Teaching <i>Minimum recommended level: B2</i>
SF HELSINK01		Finnish, Swedish	English	CEFR: B2	CEFR: B2
G KALLITH01	Geography	Greek	English	B1 in Greek or B2 in English	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

SF HELSINK01:

<https://www.helsinki.fi/en/studying/new-students/orientation-and-welcome-fair>

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
<b>SF HELSINK01</b> Nomination	Nomination not compulsory, but recommended by two weeks before the end of each application period. Instructions: <a href="https://www.helsinki.fi/en/university/strategy-and-management/international-university/mobility-partners#section-2431">https://www.helsinki.fi/en/university/strategy-and-management/international-university/mobility-partners#section-2431</a>	
Application DL	Application dl for autumn term (Sep-Dec) or full academic year (Sep-May): 15 <sup>th</sup> of April	Application dl for spring term (Jan-May): 30 <sup>th</sup> of September (Non-



	(Non-EU residents) / 15 <sup>th</sup> of May (EU and EEA-residents)	EU residents) / 15 <sup>th</sup> of October (EU and EEA-residents)
How to apply	Application instructions: <a href="https://www.helsinki.fi/en/studying/how-to-apply/exchange-studies">https://www.helsinki.fi/en/studying/how-to-apply/exchange-studies</a>	
Academic Year (Courses Period)	<a href="https://www.helsinki.fi/en/studying/how-to-apply/exchange-studies#section-862">https://www.helsinki.fi/en/studying/how-to-apply/exchange-studies#section-862</a>	
<b>G KALLITH01</b>	Nomination deadline May 31 Application deadline June 30	Nomination deadline October 31 Application deadline November 30

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [6] weeks.

**HAROKOPIO UNIVERSITY:** As a receiving institution will send its acceptance decision within 5 weeks after the deadline.

3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

**HAROKOPIO UNIVERSITY:** A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement: A unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

SF HELSINK01: <https://www.helsinki.fi/en/studying/during-your-studies/information-on-studies-and-degrees#section-2332>

**G KALLITH 01 : <http://www.erasmus.hua.gr/index.php/en/grading-systems>**

GREEK GRADING SYSTEM	
Undergraduate studies (=1 <sup>st</sup> cycle of study)	Post-graduate studies (=2 <sup>nd</sup> cycle of study)
<b>A.1.1.1</b> Local Grades for Individual Courses 10/10 – 5/10 = successful performance 4/10 – 0/10 = Fail	<b>A.1.1.2</b> Local Grades for Individual Courses 10/10 – 6/10 = successful performance 5/10 – 0/10 = Fail

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SF HELSINK01		<a href="https://www.helsinki.fi/en/studying/new-students/before-arrival#section-343">https://www.helsinki.fi/en/studying/new-students/before-arrival#section-343</a>
G KALLITH01		Dept. of International & Public Relations, Erasmus office <a href="mailto:kbarda@hua.gr">kbarda@hua.gr</a> <a href="mailto:erasmus@hua.gr">erasmus@hua.gr</a> T: +30 2109549524, 525 Hellenic Republic –Ministry of Foreign Affairs <a href="http://www.mfa.gr/en/visas">http://www.mfa.gr/en/visas</a>

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SF HELSINK01		<a href="https://www.helsinki.fi/en/health-insurance-and-students">https://www.helsinki.fi/en/health-insurance-and-students</a>

G KALLITH01	Department of Academic Affairs – Students' care:  Mrs. Aspasia Karamitsou, <a href="mailto:tacad.foitmer@hua.gr">tacad.foitmer@hua.gr</a>	<a href="http://www.hua.gr">www.hua.gr</a>
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#### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	
SF HELSINK01		<a href="https://www.helsinki.fi/en/studying/new-students/housing">https://www.helsinki.fi/en/studying/new-students/housing</a>
G KALLITH01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: <a href="mailto:tacad.foitmer@hua.gr">tacad.foitmer@hua.gr</a>	<a href="http://www.hua.gr/index.php/en/housing">http://www.hua.gr/index.php/en/housing</a> advice: <a href="http://eclass.hua.gr/courses/UNI111/">http://eclass.hua.gr/courses/UNI111/</a> <a href="http://www.esngreece.gr/">http://www.esngreece.gr/</a> <a href="http://www.stayinathens.com/">http://www.stayinathens.com/</a>



# G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
SF HELSINK01	Dean Paula Eerola, Faculty of Science	8.2.2018	
G KALLITH01	Prof. Katia Lazaridi Vice Rector of Academic Affairs & International Relations	12.2.2018	



<sup>1</sup> Scanned signatures are accepted