



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement **2014/2015 - 2020/2021²** **between programme countries**

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details⁴ (email, phone)	Website (eg. of the course catalogue)
Harokopio University	G KALLITH01	<u>Departmental Coordinator:</u> Assist. Prof. Stamatis Kalogirou Department of Geography Harokopio University skalo@hua.gr T.: +30 2109549163 <u>Institutional Coordinator:</u>	www.hua.gr

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Prof. Dr. G. Dedousis Harokopio University Email: dedousi@hua.gr T.: +30 2109549304	
Université Paris Ouest Nanterre La Défense	F PARIS010	Institutional Coordinator Ms Julia Esline Institutional coordinator International Office Tel: +33 140977187 Fax: +33 140977114 Email: Julia.esline@u-paris10.fr Faculty Coordinator :	www.u-paris10.fr http://www.u-paris10.fr/international/sejour-d-etudes-pour-l-etudiant-br-international-en-programme-d-echange-381549.kjsp?RH=I NT EINT
[...]			

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle 1 st , 2 nd or 3 rd *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods for 1 ac. year*]	Student Mobility for Traineeships *
G KALLITHO 1	F PARIS 010	0532	Earth Science (Geo informatics)	1 st , 2 nd	18 months (2 students)	

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

F PARIS 010	G KALLITHO 1	0532	Earth Science(Geo informatics)	1 st , 2 nd	18 months (2 students)	
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*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
G KALLITH01	F PARIS 010	0532	Earth Science(Geo informatics)	5 days	
F PARIS 010	G KALLITH01	0532	Earth Science(Geo informatics)	5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus]	Optional: Subject area	Language of instruc-	Language of instruc-	Recommended language of instruction level ⁶	
				Student Mobility	Staff Mobility for

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

code]		tion 1	tion 2	for Studies [Minimum recommended level: B1]	Teaching [Minimum recommended level: B2]
G KALLITH01		Greek	English	B1 in Greek or B2 in English	English B2
F PARIS 010		French		B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

G KALLITH01:

- Related to STA - incoming: First contact before the mobility and the related arrangements should be done with the HUA's Faculty closer to the taught topic(s) or with the ECTS – ERASMUS Departmental Co-ordinator.
- Related to STT - incoming: First contact before the mobility and the related arrangements should be done either with the HUA's Faculty closer to the training topic, or with the ECTS – ERASMUS Departmental Co-ordinator, in case of Faculty's training, and with the ERASMUS Office, for administrative personnel.

Harokopio University welcomes disabled students and staff. The Departmental Co-ordinator should be informed by the partner about the support needs of a disabled student or member of staff three (3) weeks before the Application deadline.

F PARIS 010 welcomes students with disabilities. The arrangements need to be discussed in advance. Further Information at: <http://caciope.u-paris10.fr/caciope/etudiants-handicapes/etudiants-handicapes-243343.kjsp>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
G KALLITH01	May, the 1 st	November, the 15 th
F PARIS 010	May 15 th	November 15 th

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 8 weeks, provided the documents are complete. F PARIS010 as the receiving institution will send its decision within **10** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. A Transcript of Records will be issued by F PARIS010 as the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

G KALLITH01 – <http://www.erasmus.hua.gr/index.php/en/grading-systems>

F PARIS010 : http://www.u-paris10.fr/international/systeme-ects-2988.kjsp?RH=INT_OETU&RF=INT_ects

Notation française	Notation ECTS	Définition
16 -20	A	EXCELLENT : résultat remarquable, seulement quelques insuffisances mineures
15 - 16	B	TRÈS BIEN : résultat supérieur à la moyenne malgré un certain nombre d'insuffisances.
13 - 14	C	BIEN : travail assez bon, avec des insuffisances notables
11 -12	D	SATISFAISANT : travail honnête mais comportant des lacunes importantes
10	E	PASSABLE : résultat satisfaisant aux critères minimaux
08 - 09	FX	INSUFFISANT : un travail supplémentaire est nécessaire pour l'octroi d'un crédit
00 - 08	F	INSUFFISANT : un travail supplémentaire considérable est nécessaire

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KALLITH01	Dept. of International and Public Relations, ERASMUS OFFICE Dr. E. DURIE, edurie@hua.gr erasmus@hua.gr T.: +30 210 9549330 F.: +30 210 9577050	Hellenic Republic-Ministry of Foreign Affairs http://www.mfa.gr/en/visas/
F PARIS 010	Exchange students information and advisory office Phone : 0033 (0)140974098 Relations-internationales@u-paris10.fr	www.u-paris10.fr

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KALLITH01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: tacad.foitmer@hua.gr	http://www.hua.gr/index.php/en/healthcare European Health Insurance Card : http://ec.europa.eu/social/main.jsp?catId=509&langId=en
F PARIS 010	Exchange students information and advisory office Phone : + 33 140974098	www.u-paris10.fr / International

	Email : Relations-internationales@u-paris10.fr	
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KALLITH01	Department of Academic Affairs – Students’ care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: tacad.foitmer@hua.gr	http://www.hua.gr/index.php/en/housing advice: http://eclass.hua.gr/courses/UNI111/ http://www.esngreece.gr/ http://www.stayinathens.com/
F PARIS 010	Incoming students Coordinator Ms MOHAND Soraya Phone : +33 1409774 07 smohandk@u-paris10.fr	http://www.u-paris10.fr/international/se-loger-317589.kjsp?RH=INT_MET

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature⁷
G KALLITH01	Prof. Evangelia Georgitsoyanni Vice-Rector of Academic		

⁷ Scanned signatures are accepted

	Affairs and Personnel		
F PARIS 010	Prof. Sylvaine Hughes Pro-Vice- Chancellor International Relations	10/04/2014	 